

(Model approved by the Board of Directors, December 1957)

CONSTITUTION OF THE
WATERWAYS AND HARBORS GROUP

L. A. Section, A.S.C.E.

ARTICLE 1. Name and Object.

SECTION 1. The name of this organization shall be the Waterways and Harbor Group of the Los Angeles Section of the American Society of Civil Engineers.

SECTION 2. The object of this Group shall be the advancement of knowledge in the technical fields related to waterways, harbors, and shoreline protection, the professional application of this knowledge to the solution of engineering problems and the promotion of the overall objectives of the Los Angeles Section, ASCE.

ARTICLE II. Membership.

SECTION 1. A Regular Member shall be any subscribing member of the Los Angeles Section, ASCE, who applies for this status. Voting privileges in this Group shall be restricted to Regular Members.

SECTION 2. A Student Member shall be any member of an ASCE student chapter, who desires to be affiliated with this Group or to attend its meetings.

SECTION 3. An Adjunct Member shall be any person who is not a Regular Member or Student Member, but who wishes to be affiliated with this Group.

SECTION 4. Regular Members shall automatically receive status and be placed on the mailing list of the Group, by making application for membership to the Secretary of the Group. No formal action shall be required in connection with Student members, and they shall not be placed on the mailing list. Adjunct members, in order to receive status, must make application and pay annual dues in advance to the Secretary for subsequent approval by the Executive Committee and verification by the L. A. Section Secretary.

ARTICLE III. Officers.

SECTION 1. The officers of the Group shall consist of at least a Chairman, a Vice-Chairman, and a Secretary-Treasurer. In addition, the Group may elect a Treasurer separate from the Secretary and one or more Directors as specified in the Bylaws or as determined by the Executive Committee. All officers in office at any given time shall constitute the Executive Committee. All officers must be members in good standing of the Los Angeles Section, ASCE.

SECTION 2. The term of office of the officers of the Group shall coincide with the fiscal year (see Article V). A member shall not be eligible to hold more than one office at a time or to succeed himself in the same office except for Director for which the term of office shall not exceed two years.

SECTION 3. Officers shall be nominated and duly elected by Regular Members of the Group in accordance with procedures prescribed by the Executive Committee, or in accordance with any Bylaws and Rules of the Group.

SECTION 4. An unexpected vacancy in any office shall be filled by appointment by the Executive Committee. The person appointed to any such vacancy shall hold office until the next term of office.

ARTICLE IV. Meetings.

SECTION 1. Regular meetings of the Group shall be held in accordance with the Master Calendar of Group and Section Meetings as maintained by the L. A. Section Secretary.

SECTION 2. Special meetings of the Group may be called by the Executive Committee, provided that they do not conflict with other meetings on the Master Calendar and provided that the L.A. Section Secretary is notified promptly.

SECTION 3. Regular meetings of the Group may be cancelled by the Executive Committee with due notice to the L. A. Section Secretary.

ARTICLE V. Fiscal Year.

SECTION 1. The fiscal year shall commence October 1 and end September 30.

ARTICLE VI. Amendments.

SECTION 1. This Constitution may be amended as follows: Amendments must be proposed in writing by at least three Regular Members at a regular meeting. The proposal must be voted upon at the next regular meeting, at which time a two-thirds vote of Regular Members voting shall be required for the adoption of the amendment.

ARTICLE VII. Bylaws and Rules.

SECTION 1. Bylaws and Rules may be adopted, consistent with this Constitution and the requirements of the Los Angeles Section, ASCE, for the guidance of officers and members.

ARTICLE VIII. - Dues and Funds.

SECTION 1. There shall be no dues for Regular Members, inasmuch as they are subscribing members of the L. A. Section, ASCE.

SECTION 2. Adjunct Members shall pay such annual dues as may be prescribed by the Board of Directors of the L. A. Section, ASCE. Such dues shall entitle Adjunct Members to be placed on the mailing list of the Group, and must be paid prior to December first of such year.

SECTION 3. Dues collected from Adjunct Members shall be submitted to the L. A. Section Secretary, prior to June first of each year, along with a list of all Adjunct Members and Regular Members on the mailing list.

SECTION 4. Bills for mailing expenses, speakers' dinners and other legitimate Group expenditures, maybe submitted to the L.A. Section Secretary for approval and payment. At the option of the Executive Committee some of these expenditures may be paid from Group funds.

SECTION 5. The Executive Committee of the Group shall be responsible for all funds and expenditures of the Group.

ARTICLE IX. Report to the Los Angeles Section, ASCE.

SECTION 1. Within five days or the end of the fiscal year of the Section, the Chairman shall file with the appropriate Section officers an annual report of the year's activities of the Group. This annual report shall follow a form prescribed by the Committee of Technical Groups and shall include a financial Statement showing all receipts and expenditures.

SECTION 2. During July of each year, the Executive Committee shall prepare and the Chairman shall submit to the Chairman of the L.A. Section Committee on Technical Groups a budget of anticipated expenditures for the next fiscal year.

SECTION 3. The Secretary of the Group shall report to the L.A. Section Secretary a list of Regular Members and Adjunct Members on the Group's mailing list whenever so requested.

ARTICLE X. Interpretation.

SECTION 1. This Constitution, and any Bylaws and Rules adopted by the Group, together with all future amendments, shall be interpreted so as to conform to the Constitution, Bylaws and Rules, and policies of the Los Angeles Section, ASCE.

ARTICLE XI. Approval.

SECTION 1. This Constitution, and any amendments thereto, shall become effective only upon approval of the Board of Directors of the Los Angeles Section, ASCE.